



**EMPLOYMENT OPPORTUNITY
(MATERNITY LEAVE REPLACEMENT)**

March 2012 to December 31, 2012

UNION OF ONTARIO INDIANS

Anishinabek Educational Institute is seeking a
**Education Development Officer – Child
Development**

The Anishinabek Educational Institute is seeking an Education Development Officer – Child Development to work with the Nipissing Site education team.

The Anishinabek Educational Institute (AEI) is an Aboriginal controlled education institute designed to meet the unique educational and training needs of First Nations. Our programs are offered through a combination delivery format. The Nipissing (main campus) is housed on the Nipissing First Nation with campus sites at Munsee-Delaware and Fort William First Nations.

DESCRIPTION:

The Education Development Officer position is a front-line service position that provides one-on-one or group tutoring to students. This involves being available to the students as a tutor, motivator and to oversee program field placements.

DUTIES / RESPONSIBILITIES:

- Provide tutoring support services to students in our Early Childhood Education and Resource Teacher Programs;
- Instruction and monitoring of program instructors, courses, field seminars and placements;
- Maintain on-going tutoring and support to students during on-campus sessions and in their communities and/or workplaces;
- Promote the Anishinabek Educational Institute and its programs within First Nation communities and organizations;
- Other duties as assigned.

QUALIFICATIONS:

- Early Childhood Education Diploma plus a post diploma in Resource Teacher;
- Excellent interpersonal and communication skills are essential;
- Knowledge of Anishinabek language(s) and culture is an asset;
- Experience in teaching and/or tutoring of adult learners;
- Must be willing to travel extensively;
- Hold a valid Class G license, and be insurable.

SALARY RANGE: Commensurate with qualifications and work experience, with an excellent benefits package.

START DATE: As soon as possible.

CLOSING DATE: **Monday, March 5, 2012 @ 4:30 p.m.**
(Applications received after this date and time will not be considered.)

Please send a cover letter with your resume including three (3) employment references to the attention of:

Glenda St. Amour
Executive Director of Administration
Union of Ontario Indians
P.O. Box 711
North Bay, ON P1B 8J8

Phone: 1-877-702-5200 / 705-497-9127

Fax: 705-497-9135

Email: stagle@anishinabek.ca

Visit our Website at www.anishinabek.ca

For a complete job description and/or inquiries on this position, please feel free to contact Jane Commanda at (705) 497-9127 or by email at jane.commanda@anishinabek.ca

Individuals of First Nation ancestry are encouraged to apply. Preference will be given to UOI member First Nation applicants.

Miigwetch to all who apply; however, only those selected for an interview will be contacted.